



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
2000 NAVY PENTAGON
WASHINGTON, DC 20350-2000

OPNAVINST 4460.1B
N4
22 Apr 2016

OPNAV INSTRUCTION 4460.1B

From: Chief of Naval Operations

Subj: MANAGEMENT OF MATERIAL HANDLING EQUIPMENT AND SHIPBOARD
MOBILE SUPPORT EQUIPMENT IN NAVY

Ref: (a) SECNAVINST 5400.15C
(b) OPNAVINST 11240.8H

1. Purpose

a. To issue policy and assign responsibility for management of Navy material handling equipment (MHE) and shipboard mobile support equipment.

b. This instruction is a complete revision and should be reviewed in its entirety. Changes include a more precise definition of what is included under MHE to include limiting applicable cranes to 30,000 pounds, removal of references to war reserve stock for MHE and shipboard mobile support equipment, clarification of MHE roles for all commands, and clarification of programming and budgeting responsibilities.

2. Cancellation. OPNAVINST 4460.1A.

3. Definitions

a. MHE includes all self-propelled equipment approved for use in storage and handling operations in and around warehouses, shipyards, industrial plants, airfields, magazines, depots, stocks, terminals, aboard U.S. Navy ships, and at expeditionary bases, camps and job sites. It includes, but is not limited to: warehouse tractors, forklift trucks, platform trucks, pallet trucks, straddle carrying trucks, container cargo loader (K-loader), afloat and ashore warehouse self-propelled wheeled industrial cranes (up to 30,000 pounds capacity), shipboard aerial work platforms, shipboard scissor platforms, and non-powered shipboard pallet trucks.

b. Shipboard mobile support equipment includes all shipboard flight deck scrubbers, flight deck power and pressure washers, and jet propellant-five (JP-5) defuel carts.

c. Initial outfitting includes fulfillment of new capability requirements with new MHE and shipboard mobile support equipment as well as increases to previously authorized allowances; it does not include replacement assets or modification of existing MHE and shipboard mobile support equipment assets in order to change capacity, size, or other operational requirements.

d. Expeditionary MHE includes MHE used to equip and sustain expeditionary forces to execute combat, combat support, and combat service support missions. Expeditionary MHE belongs to expeditionary activities that are either forward-deployed units or whose mission is in direct support of those units.

e. Non-expeditionary MHE includes all self-propelled MHE normally used in storage and handling operations in and around established warehouses, shipyards, industrial plants, airfields, magazines, depots, docks, terminals, and aboard ships. It includes all self-propelled MHE such as, but not limited to, warehouse tractors, forklift trucks, platform trucks, pallet trucks, straddle carrying trucks, 463L aircraft loaders, and automated materials handling systems. It also includes non-powered shipboard pallet trucks.

4. Policy. The Chief of Naval Operations has responsibility to establish policies for management of MHE and shipboard mobile support equipment in the Navy. Reference (a) applies.

5. Applicability

a. The provisions of this instruction apply to:

- (1) Navy commands and shore (field) activities;
- (2) U.S. Navy ships and afloat commands;
- (3) Fleet commanders with headquarters and support activities ashore; and

(4) Combatant commands whose headquarters receive Navy support.

b. This instruction is not applicable to:

(1) Other Military Services, Department of Defense agencies, and civilian organizations to include multinational (alliance or coalition) military commands.

(2) Aviation weight handling equipment or airborne weapons support equipment provided as intermediate maintenance requirements list equipment managed by Naval Air Systems Command.

(3) Combat logistics force, special mission, strategic sealift, and service support ships.

6. Responsibilities

a. Deputy Chief of Naval Operations (Fleet Readiness and Logistics) (CNO N4) is responsible for issuing policy for management of Navy MHE and shipboard mobile support equipment. Director, Logistics Programs Division (OPNAV N41) is responsible for MHE and shipboard mobile support equipment for all Commander, Naval Supply Systems Command (COMNAVSUPSYSCOM) activities as well as replacement procurement, overhaul, upgrade, and refurbishment of shipboard MHE and shipboard mobile support equipment once a United States Navy Ship has been commissioned.

b. COMNAVSUPSYSCOM is responsible for implementing procedures for administration, accountability, and management of Navy MHE and shipboard mobile support equipment as described in any subsequent COMNAVSUPSYSCOM directives. Program management responsibilities may be delegated to a subordinate command. Specific responsibilities include, but are not limited to:

(1) Assist all Navy commands in determining Navywide MHE and shipboard mobile support equipment requirements in support of mission readiness levels including development or implementation of MHE and shipboard mobile support equipment.

(2) Perform inventory control and management functions, including:

(a) Maintenance and development, as needed, of a management information system for use by all Navy MHE and shipboard mobile support equipment holders.

(b) Lease and redistribution of excess MHE and shipboard mobile support equipment assets.

(3) Program and budget for MHE and shipboard mobile support equipment using:

(a) Other procurement, Navy funding for replacement procurement and upgrade (e.g., new purchase of same model, an improved model, or a retrofit).

(b) Operations and maintenance, Navy funding for overhaul and refurbishment (i.e., service life extension program performed by a certified depot level activity) of existing MHE and shipboard mobile support equipment.

(4) Establish operating, training, safety, and utilization standards.

(5) Assign registration numbers and establish a central accountability system. All Navy commands are required to provide periodic updates, as directed, to the central accountability system.

(6) Act as central clearing agency for acquisition, development of maintenance standards, and replacement and disposal of MHE and shipboard mobile support equipment.

(7) Establish an acquisition engineering agent and in-service engineering agent to meet equipment procurement, life-cycle management, and maintenance and safety requirements.

(8) Administer public laws and regulations related to acquisition, use, life-cycle management, and disposal of MHE and shipboard mobile support equipment.

c. Commander, Naval Facilities Engineering Command (COMNAVFACENGCOM) is responsible for implementing procedures for administration, accountability, and management of expeditionary MHE (deployable and garrison assets used by the operating force) and shore MHE acquired and used solely by COMNAVFACENGCOM

activities in support of internal base public works requirements, as described in any subsequent COMNAVFACENGCOM directives. COMNAVFACENGCOM must perform the responsibilities listed in subparagraphs 6b(1) through 6b(7) as applied to expeditionary and shore MHE. Additionally, COMNAVFACENGCOM, via their resource sponsor, must program funds for establishment of any initial allowance for expeditionary MHE and shore MHE using the same funding type as used to support the end item. Program management responsibilities may be delegated to a subordinate command. References (a) and (b) are applicable.

d. Systems commands must:

(1) Program procurement funds, via appropriate resource sponsor, for establishment of any initial allowance of MHE and shipboard mobile support equipment to procure outfitting requirements for end-items such as ships, aircraft, and weapon systems. Procurement funding used to procure initial allowances must be the same procurement funding used to procure the end item.

(2) Submit all MHE and shipboard mobile support equipment specifications to COMNAVSUPSYSCOM for approval of specification requirements and to receive registration numbers for future replacement. Expeditionary MHE and COMNAVFACENGCOM shore MHE equipment specifications are excluded from this requirement and must be managed internally by COMNAVFACENGCOM.

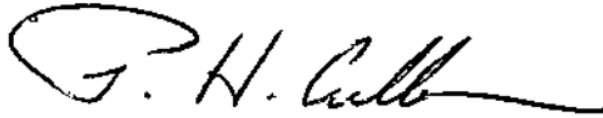
e. All Navy MHE and shipboard mobile support equipment field level users must:

(1) Comply with all acquisition, management, maintenance, reporting, disposal, and other requirements related to MHE and shipboard mobile support equipment specified in this instruction and any COMNAVSUPSYSCOM or designated program manager directive.

(2) Budget and fund for minor, unscheduled repairs (e.g., removal and replacement of leaking seals, inoperative starter motor), preventive maintenance (e.g., maintenance index pages, maintenance requirement cards), and operational costs (e.g., fluid changes, filters) of MHE and shipboard mobile support equipment with activity operating funds.

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7. Records Management. Records created as a result of this instruction, regardless of media and format, must be managed per Secretary of the Navy Manual 5210.1 of January 2012.

A handwritten signature in black ink, appearing to read 'P. H. Cullom', with a large, stylized initial 'P'.

P. H. CULLOM
Deputy Chief of Naval Operations
(Fleet Readiness and Logistics)

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